

Hiroshima Peace Memorial Ceremony
2021

PRESS COVERAGE REGULATIONS

August 6, 2021

The City of Hiroshima

Contents

Program.....	1
1. Approved Organizations.....	2
2. Press Passes.....	2
3. Press Areas.....	4
4. Special Regulations for Coverage.....	5
5. COVID-19 Infection Prevention Measures.....	5
6. Press Waiting Room.....	6
7. Free Download of Pictures.....	6
Map 1 Hiroshima Peace Memorial Ceremony Site Plan (Press Areas).....	7
Map 2 Press Area ② (Peace Memorial Museum Rooftop) Meeting Point.....	9
Map 3 Press Restrictions Before the Ceremony (in front of the Cenotaph)	10
Map 4 Press Waiting Room (International Conference Center Hiroshima).....	11
Map 5 August 6 Traffic Restrictions.....	12
Attachment 1 Press Coverage Application Form	13
Attachment 2 Written Pledge (Press Coverage from the Peace Memorial Museum Rooftop)....	14
Attachment 3 Written Pledge (COVID-19 Infection Prevention Measures).....	15

式次第

Program

開 式	8 : 00	Opening
原爆死没者名簿奉納 広島市長 遺族代表	8 : 00	Dedication of the Register of the Names of the Fallen Atomic Bomb Victims Mayor of Hiroshima Representatives of the bereaved families
式 辞 広島市議会議長	8 : 03	Address Chairperson of the Hiroshima City Council
献 花 調整中	8 : 08	Dedication of Flowers T B D
黙とう・平和の鐘	8 : 15	Silent Prayer and Peace Bell
平和宣言 広島市長	8 : 16	Peace Declaration Mayor of Hiroshima
放 鳩		Release of Doves
平和への誓い こども代表	8 : 24	Commitment to Peace Children's representatives
あいさつ 調整中	8 : 29	Addresses T B D
ひろしま平和の歌	8 : 46	Hiroshima Peace Song
閉 式	8 : 50	Closing

Press Coverage for the Peace Memorial Ceremony

Coverage for the Peace Memorial Ceremony (herein Ceremony) on Friday, August 6, 2021 must adhere to the following regulations. We thank you for your cooperation.

Inability to adhere to these regulations may result in the rejection of your press coverage application. We appreciate your understanding regarding this matter.

1. Approved Organizations

In principle, permission to cover the Ceremony is granted to the following organizations only:

(1) Media Organizations

- Member companies of the Japan Newspaper Publishers and Editors Association
- Member companies of the National Association of Commercial Broadcasters in Japan
- Member companies of the Foreign Press in Japan
- Foreign media organizations that apply via the Foreign Press Center
- Member companies of the Hiroshima City Press Club (herein City Press Club)

(2) Others

- (Public institutions, documentary, filming, and photography companies, etc)

2. Press Passes

(1) Basic Regulations

- a) For security reasons and to ensure the Ceremony proceeds with due dignity, the press is restricted to designated press areas. Those covering the Ceremony in these areas must wear a press pass issued by the City of Hiroshima (see right) and a company armband at all times.

- b) Please make sure to wear the press pass around your neck and the armband on your left arm so that they are clearly visible to security personnel.

We ask that you wear your company armband when filming or photographing following the ceremony.



- c) Press areas are color-coded (see Map 1). Please be sure to apply for the appropriate press pass for your designated press area.

Please note that press areas ③-⑥, and ⑨ shown in Map 1 are reserved for the City Press Club only. See 3. *Press Areas* for information regarding locations, press pass colors, and restrictions.

- d) Entry is not permitted to the Limited Access Area (see Map 3) without a press pass.

Beginning at 5 am, entry to the limited access area is permitted from the west side of the fountain only (including re-entry).

(2) Applying for a Press Pass

Please submit the following documents:

- Press Coverage Application Form (Attachment 1)
There is a different application form for the City Press Club.
- Written Pledge for Press Coverage from the Peace Memorial Museum Rooftop (Attachment 2). Only for those who are applying for a press pass for press area ⑦ (Peace Memorial Museum Rooftop)
- Written Pledge for COVID-19 Infection Prevention Measures (Attachment 3)

Submission Deadline

12 pm, August 4, 2021 (Wed) (submissions after 12 pm will not be accepted)

How to Submit Documents

Submit documents in person or via email.

Where to Submit Documents















Public Relations Division
Planning and General Affairs Department
The City of Hiroshima
Hiroshima City Hall 11F
1-6-34 Kokutaiji-machi, Naka-ku, Hiroshima
Japan 730-8586
Tel: (+81) 82-504-2116
E-mail: koho@city.hiroshima.lg.jp

Those who submit their Press Coverage Application Form via email will receive a reply with a PDF version of their processed application form from the City of Hiroshima. Please contact us if you do not receive a reply within three days after submitting your application form.

(3) Press Pass Distribution

- Press passes will be issued by the Public Relations Division, City of Hiroshima; please pick them up there.
- Those who submitted their application via email should bring a printout of the processed application form sent to you in reply to your application; this is for identity check purposes. When receiving press passes, recipients are asked to provide their business card. Also, please note that we may check your photo ID (employee ID, passport, etc.); please make sure to bring a valid form of ID.
- Press passes will be issued between 9 am, July 27 (Tues) until 2 pm, August 5 (Thurs). If you are unable to collect your press pass during this time due to unavoidable circumstances, please come to the press reception desk within the Ceremony venue between 6:30 am and 7 am on August 6 and we will issue your pass then. Press passes will not be issued after 7 am on August 6. Please note that as entry restrictions begin from 5 am on August 6 and the only entrance to the Ceremony venue is the westside of the fountain (see Map 3), we expect crowding; therefore, please come with plenty of time to spare.

3. Press Areas (See Map 1 for the locations of each area)

Area	Classification	Press Pass Color		Movie filming/ still photography	Member companies of the Hiroshima City Press Club	Number of People Permitted			Time Restrictions ¹
						TV	Newspapers /news	Radio	
①	Journalist Seating A		Green	×	✓	1/company	1/company	—	7:30 am until the end of the Ceremony
	Journalist Seating B ²		Green	×	—	1/company	1/company	—	7:30 am until the end of the Ceremony
②	Radio Broadcasters		Orange	×	City Press Club only	—	—	Minimum number of people necessary	7:30 am until the end of the Ceremony
③	Cenotaph Southeast ³ (triangle area)		Red/ Yellow	✓	✓	2/company	1/company	—	7:20 am until the end of the Ceremony
	④ Cenotaph Surroundings ⁴ (For the Dedication of the Register of the Names of the Fallen Atomic Bomb Victims)		Red	✓	✓	2/rep. company	1/company	—	For the duration of this program
	⑤ Cenotaph Surroundings ⁴ (For the Dedication of Flowers)		Red	✓	✓	2/rep. company	1/company	—	For the duration of this program
	⑥ Cenotaph Surroundings ⁴ (For the Hiroshima Peace Song)		Red	✓	✓	2/rep. company	1/company	—	For the duration of this program
	⑦	Peace Memorial Museum Rooftop ⁵		Blue	✓	—	2/company	1/company	—
Central Walkway			Blue	✓	✓	2/rep. company	—	—	7:30 am until the end of the Ceremony
⑧	Footpath East ⁶		Purple	✓	—	2/company	1/company	—	7:30 am until the end of the Ceremony
⑨	Rear of the Choir Tent		Brown	✓	✓	2/company	—	—	7:30 am until the end of the Ceremony
	Cenotaph Northeast		Brown	✓	✓	—	1/rep. company	—	7:30 am until the end of the Ceremony
	Press (Broadcasters, etc.)		White	×	—	White press passes will be issued to the minimum number of people necessary for members of the press (such as broadcasters, liaisons, etc.) working in an area other than those described above in ① to ⑨.			As a general rule, no entry from 7:30 am until the end of the Ceremony

¹ Entering/exiting press areas is not permitted during the specified times. Strictly no access from the central walkway to the Cenotaph or participant seating after 7:30 am.

² Seating limited to seven spaces allocated on a first come first serve basis based on the date we receive your Press Coverage Application Form, which will be defined as the time and date we receive your application made in person or via email.

³ Use of stepladders is not permitted. Furthermore, in consideration of Ceremony participants, please only use the still photography camera stands provided when filming/photographing.

⁴ A member of staff will guide members of the press to film, etc. these portions of the program; please follow their instructions.

⁵ Please meet at the meeting point described on Map 2 by 7:30 am (no entry to the museum after 7:30 am). Please bring and wear a helmet when covering the ceremony. We ask that you do not film south of the park from the Peace Memorial Museum rooftop. Note that when applying for a press pass for press area ⑦ (Peace Memorial Museum Rooftop), applicants are required to also submit a Written Pledge for Press coverage from the Peace Memorial Museum Rooftop (Attachment 2).

⁶ Common-use metal stands will be set up in the northern part of area ⑧. However, please note that the use of stepladders is not permitted on these metal stands as they disrupt the sound from the loudspeakers.

4. Special Regulations for Coverage

1. Out of respect for the participants, we ask that members of the press wear appropriate clothing (for example, white dress shirts and black dress pants). Those covering the Ceremony in press areas ④-⑥ (Cenotaph Surroundings) detailed on Map 1 are asked to be particularly mindful of this request.
2. From 6:00 am until the end of the Ceremony, no filming or photography is permitted in the Access Permitted Area (see Map 3).
3. Entering the Cenotaph area at any time, including before and after the Ceremony, is strictly prohibited. In addition, please be considerate of those paying their respects at the Cenotaph and do not, at any time, obstruct the view of the front of the Cenotaph.
4. Simultaneous interpretation in English via receiver will be available to journalists sitting in area ① (see Map 1). We ask that you collect your receiver, if necessary, from the press reception desk. Please return the receiver to the press reception desk promptly following the end of the Ceremony.
5. If you have any inquiries regarding Ceremony coverage, please confer with on-site City staff wearing armbands marked ‘報道 広島市’ or staff at the press reception desk.
6. No traffic is permitted on Peace Boulevard (from the NHK building to west of Nishi-heiwa-ohashi) from 6:30 to 9:30 am on August 6. However, restrictions will be lifted in the area designated by the arrows on Map 5 for press organization vehicles bearing the designated Traffic Pass. Please note that even vehicles bearing the Traffic Pass may be subject to restrictions due to security reasons. Furthermore, no access is permitted to Peace Memorial Park for the duration of the Ceremony; access will only be permitted after 10 am. In addition, the designated Traffic Pass will also be required for vehicular access to Peace Memorial Park from August 1 (Sun) until the end of August 5 (Thurs), as well as outside of traffic restriction times on the day of the Ceremony.
Note: excluding broadcast vans and power supply cars, no parking is permitting within Peace Memorial Park.
7. Please refrain from covering the Ceremony by air between 7:40 am and 9:15 am on August 6 as it is disruptive to Ceremony proceedings and out of respect for the citizens of Hiroshima. Additionally, flying drones in Peace Memorial Park is prohibited.

5. COVID-19 Infection Prevention Measures

1. Only apply for the minimum number of press passes necessary.
2. We ask that you refrain from covering the ceremony if you have a fever or even mild symptoms such as a cough or sore throat, or if you have consulted a medical professional or taken medication for cold-like symptoms within the past two weeks and have concerns regarding your health.
3. Please submit the Written Pledge (Attachment 3) regarding COVID-19 infection prevention measures.
4. To avoid crowding at the venue, maintain social distancing as much as possible.
5. Wear a mask at all times inside the venue. Out of respect for the participants, all masks must be white.
6. Bring hand sanitizer so that your employees can sanitize their hands appropriately; also make use of the hand sanitizing stations which will be set up in the venue.

6. Press Waiting Room

A Press Waiting Room will be set up in Ran 2 (2BF) of the ICCH between 6:30 am and 12 pm on August 6 (see Map 4). Please feel free to use the electrical sockets in the Press Waiting Room and wireless access points for the Internet. You can also use the wireless Internet in the lobby in front of the Dahlia Room on the same floor.

Press Waiting Room network SSID: icch-wifi Password: icch2427777

Lobby network SSID: icch-free Password: icc-h

Note: we are not responsible for lost or stolen articles in the Press Waiting Room. Please do not leave trash behind.

7. Free Download of Pictures

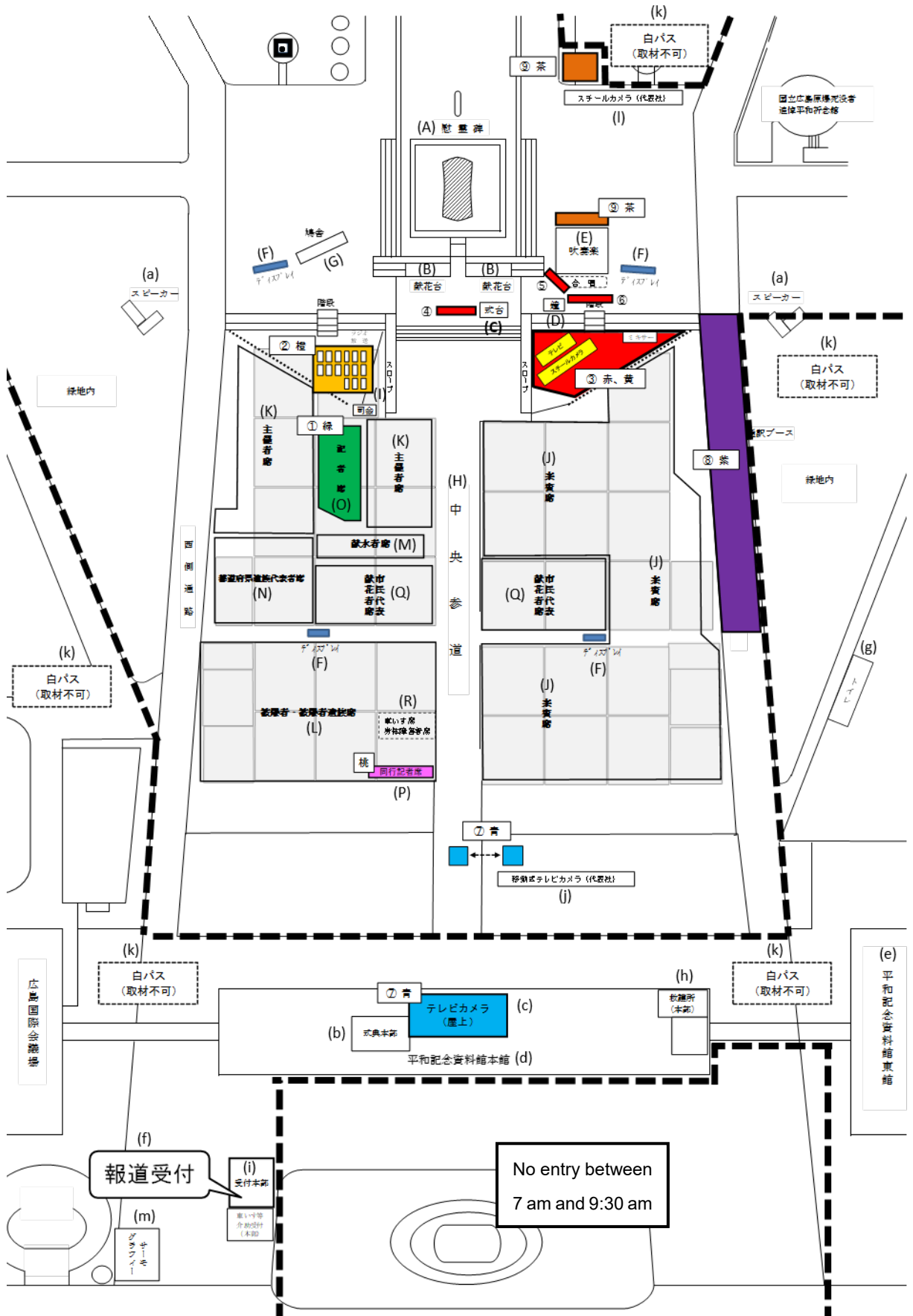
Official photographs taken by the City of Hiroshima in area ③ (triangle area) will be made available via the Hiroshima City website; please feel free to download any you need.

- The password for the website and file containing photographs will be provided when we issue press passes.
- File format: JPEG
- Photographs will be available from 10 am, August 6 (Fri) (tentative) until 5 pm, August 20 (Fri)
- When using official city of Hiroshima photographs, we ask that you give credit; be sure to include “Provided by the City of Hiroshima.”

(Previous photographs)



Site Plan for the Hiroshima Peace Memorial Ceremony



Note: Entering/exiting press areas is not permitted during the restricted time.

Site Plan for the Hiroshima Peace Memorial Ceremony

Please see Map 1

①-⑨: Press coverage positions

By press pass color

① Green ② Orange ③-⑥ Red/Yellow ⑦ Blue ⑧ Purple ⑨ Brown

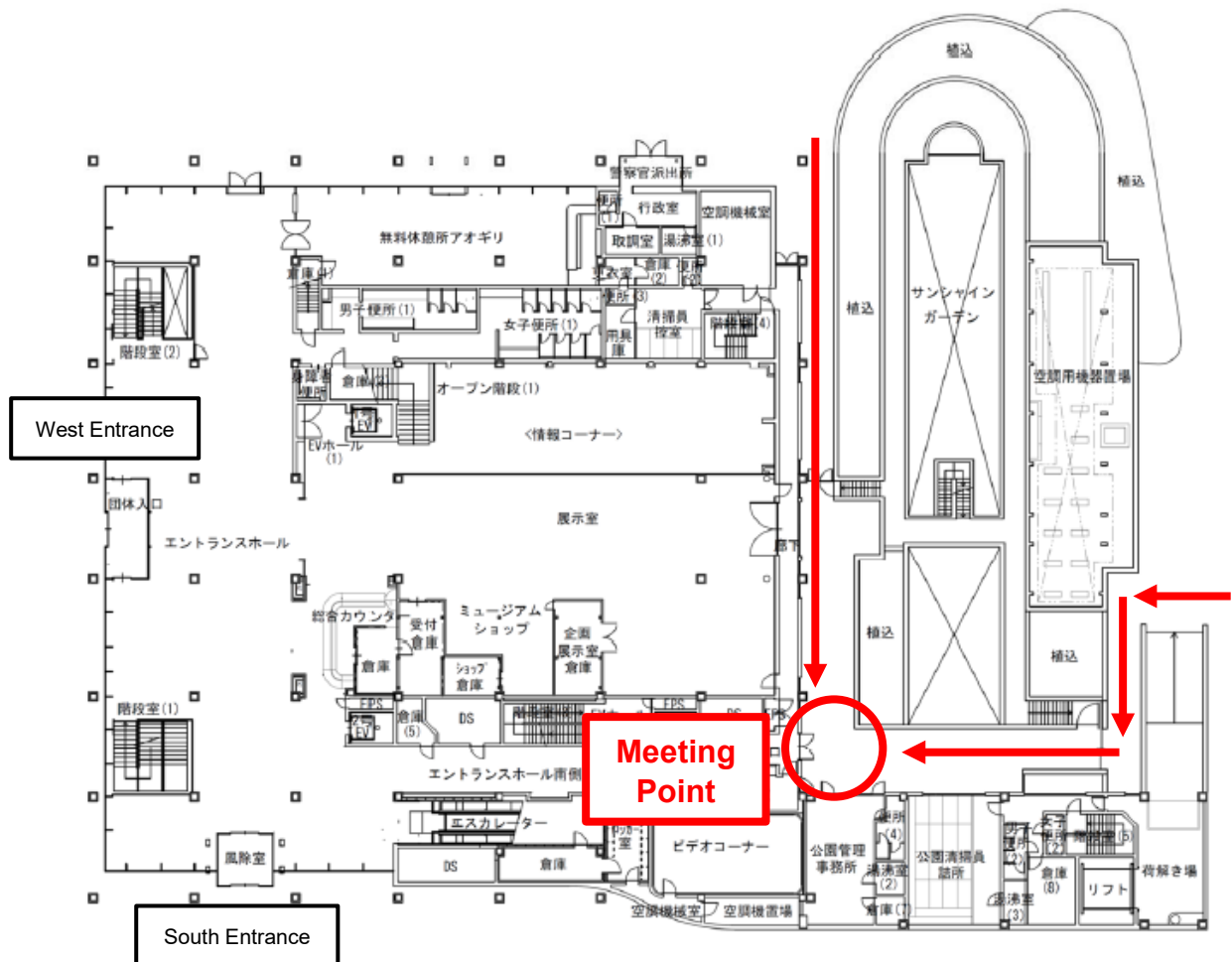
- (A) Cenotaph for the A-bomb Victims
- (B) Wreath stands
- (C) Podium
- (D) Peace Bell
- (E) Wind Orchestra
- (F) Displays
- (G) Doves
- (H) Central walkway
- (I) Master of ceremonies
- (J) Seats for distinguished guests
- (K) Seats for city officials
- (L) Seats for atomic bomb survivors' bereaved families and atomic bomb survivors with invitations
- (M) Seats for those making a ceremonial offering of water
- (N) Seats for bereaved families from outside Hiroshima
- (O) Seats for journalists
- (P) Seats for journalists accompanying the prime minister
- (Q) Seats for Hiroshima citizen representatives dedicating flowers
- (R) Seats for atomic bomb survivors' bereaved families and atomic bomb survivors with invitations (in wheelchairs)

- (a) Loudspeakers
- (b) Ceremony headquarters
- (c) TV cameras (Peace Memorial Museum rooftop)
- (d) Peace Memorial Museum (Main Building)
- (e) Peace Memorial Museum (East Building)
- (f) **Press reception**
- (g) Portable toilets
- (h) First aid station
- (i) Reception desk
- (j) Mobile TV camera (representative company)
- (k) White press presses (no coverage permitted)
- (l) Still photography camera (representative company)
- (m) Thermographic camera

(Map 2)

Press Area ② (Peace Memorial Museum Rooftop) Meeting Point

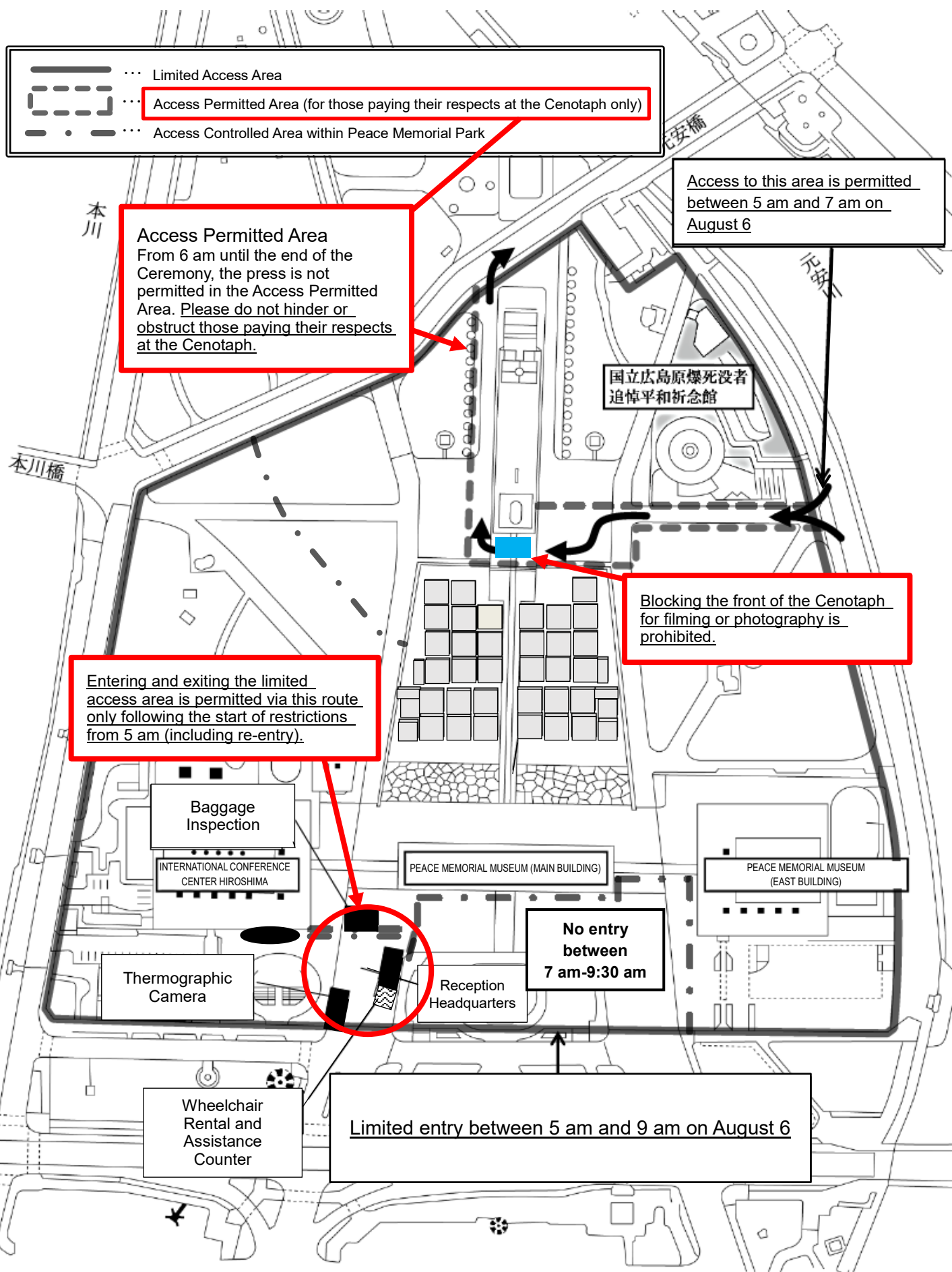
Peace Memorial Museum East Building 1F Floor Plan



- Please be at the meeting point by 7:30 am (no entry to the museum after 7:30 am).
- Please bring and wear a helmet.
- You will be led from the meeting point to the Peace Memorial Museum rooftop by a member of staff.

Press Restrictions before the Ceremony (in front of the Cenotaph)

Coverage is permitted until 6 pm on August 6 (Fri). Filming/photographing after this time is disruptive to those paying their respects; please strictly adhere to this request.



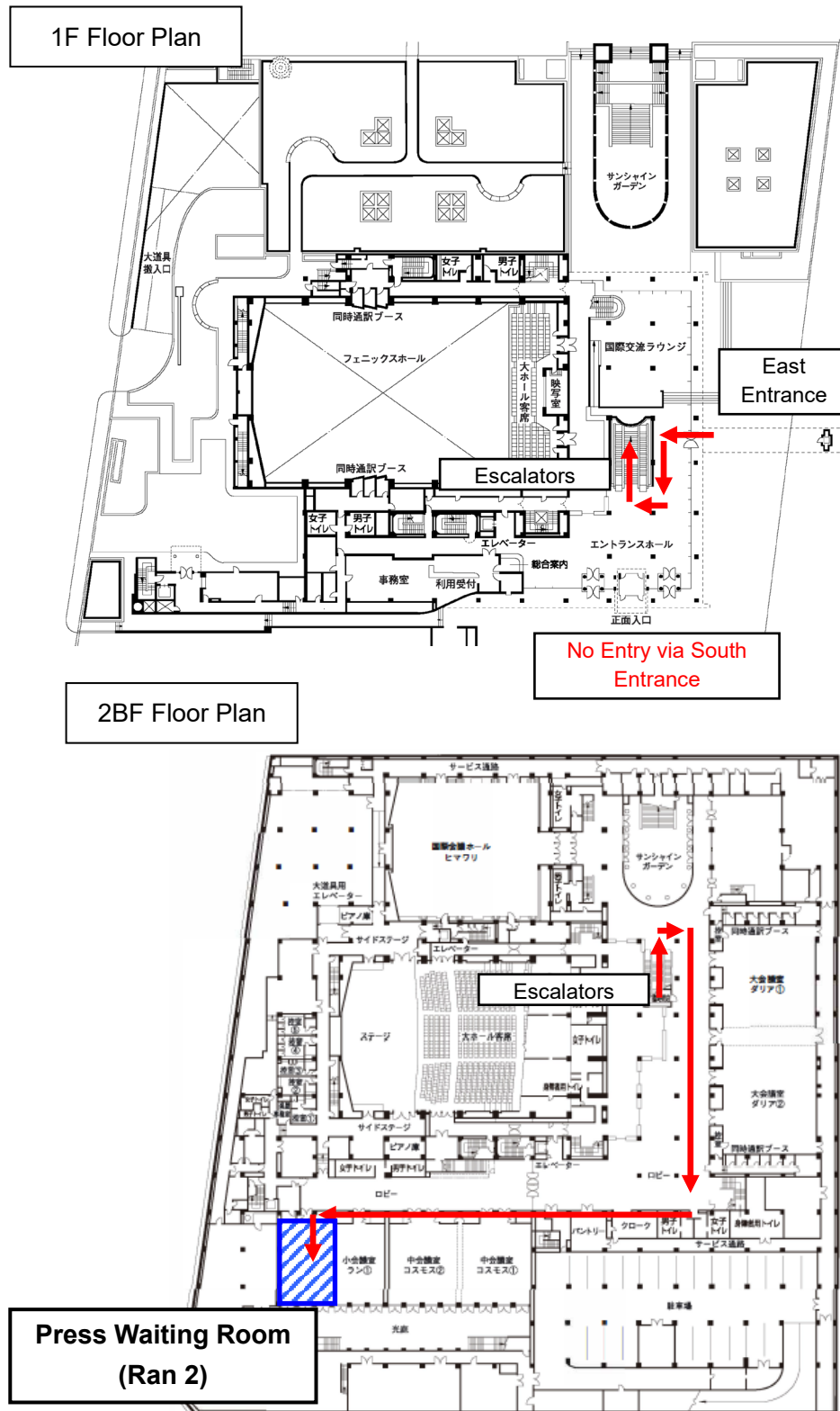
Location of the Press Waiting Room

(International Conference Center Hiroshima)

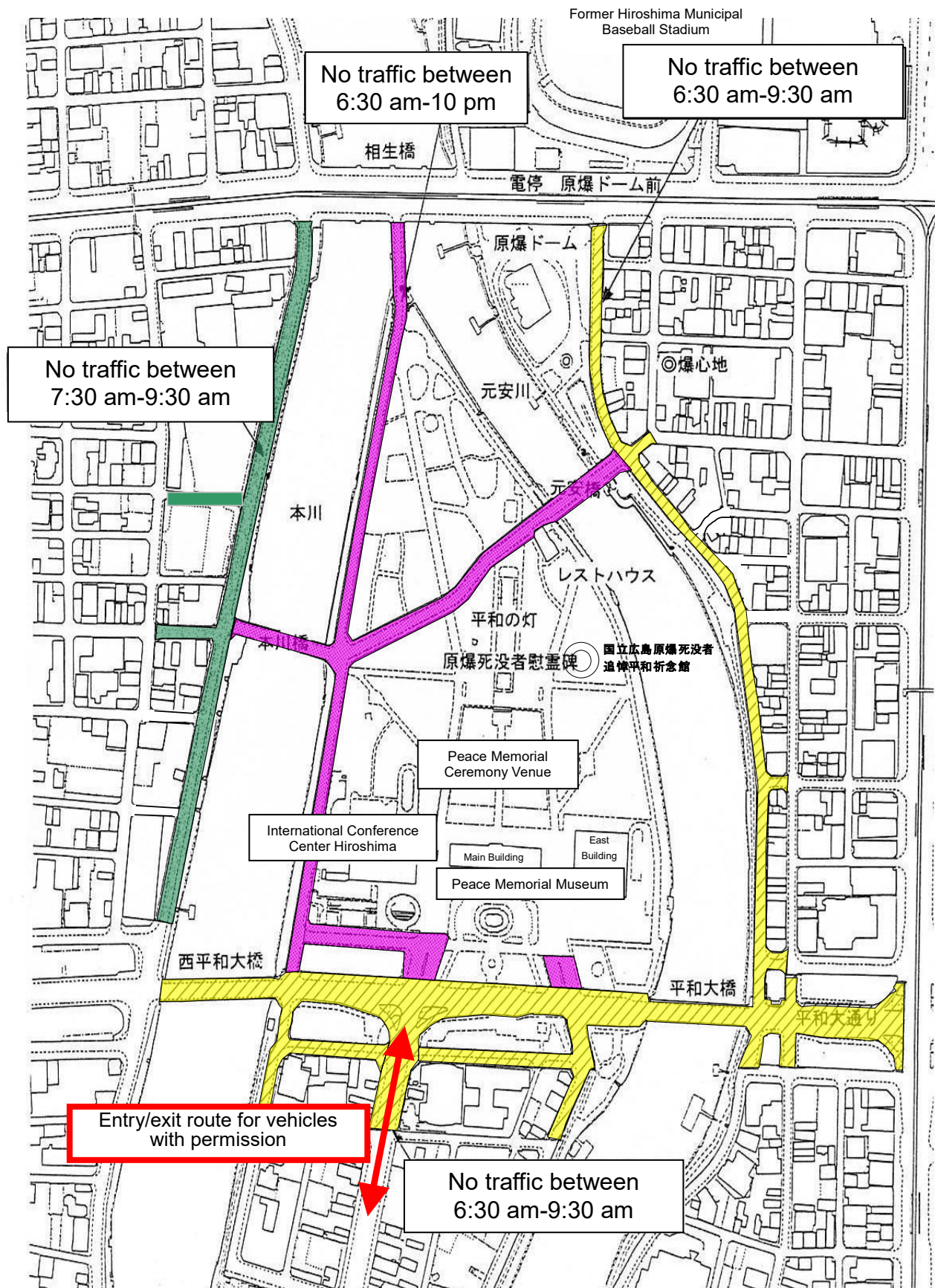
Use of the Press Waiting Room is permitted between 6:30 am and 12 pm on August 6 (Fri).

Please ensure you leave by 12 pm.

Note: take all trash with you when you leave the Press Waiting Room.



August 6 Traffic Restrictions



Press Coverage Application Form

I hereby submit a formal request to cover the Peace Memorial Ceremony.

By signing this form, I declare that I will follow all press regulations and will not hinder, obstruct, or otherwise interfere with the progress of the Ceremony. I also pledge to keep coverage within moderation and be considerate of the feelings of the participants.

Date _____, 2021 Print Name _____

Signature _____

Company or Organization Name			
Country of Headquarters	<input type="checkbox"/> Japan <input type="checkbox"/> Other: _____	Classification	<input type="checkbox"/> Newspaper <input type="checkbox"/> TV <input type="checkbox"/> News Agency <input type="checkbox"/> Other: _____
Membership	<input type="checkbox"/> Japan Newspaper Publishers and Editors Association <input type="checkbox"/> National Association of Commercial Broadcasters in Japan <input type="checkbox"/> Foreign Press in Japan <input type="checkbox"/> Foreign media organization that applied via the Foreign Press Center <input type="checkbox"/> Other: _____		
Contact Information	Address: _____ Tel: _____ Fax: _____		

Name(s)	Position
(Group Representative)	<input type="checkbox"/> Journalist <input type="checkbox"/> Camera Operator <input type="checkbox"/> Other
1	<input type="checkbox"/> Journalist <input type="checkbox"/> Camera Operator <input type="checkbox"/> Other
2	<input type="checkbox"/> Journalist <input type="checkbox"/> Camera Operator <input type="checkbox"/> Other
3	<input type="checkbox"/> Journalist <input type="checkbox"/> Camera Operator <input type="checkbox"/> Other
4	<input type="checkbox"/> Journalist <input type="checkbox"/> Camera Operator <input type="checkbox"/> Other
5	<input type="checkbox"/> Journalist <input type="checkbox"/> Camera Operator <input type="checkbox"/> Other
6	<input type="checkbox"/> Journalist <input type="checkbox"/> Camera Operator <input type="checkbox"/> Other

Representative's Contact Information	Cell phone number	Passport No. (local reporters N/A)
	Email	
	Accommodations	(Tel: _____)

Press Passes	Press Area [Color]	① Journalists	② Radio Broadcasters	⑦ Peace Memorial Museum Rooftop	⑧ Footpath East	Other	Total
		Green	Orange	Blue	Purple	White	
	No. of Passes						

Note: Other (White) pass holders cannot cover/interview in the designated press areas ①-⑨.

Will you need to be provided with armbands?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Requested Date to Receive Press Passes	(<input type="checkbox"/> am <input type="checkbox"/> pm)
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[For Public Relations Division Use ONLY]

受付日	(担当: _____)	交付日	(担当: _____)
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Written Pledge

_____, 2021
Date

To: MATSUI Kazumi
Mayor
The City of Hiroshima

Company Name

With regard to press coverage from the Peace Memorial Museum rooftop,
_____ hereby makes the following pledge:
(Company Name)

- (1) To take precautions against damaging any property as a result of press coverage.
- (2) To immediately report any damage that has resulted from our actions to the facility administrator.
- (3) To accept responsibility for restoring any damaged property to its original condition.
- (4) To accept total responsibility for any and all injuries sustained by third parties caused by our actions.
- (5) To accept total responsibility for any and all injuries incurred by members of our own staff in the course of our coverage activities.

Written Pledge

_____, 2021
Date

To: MATSUI Kazumi
Mayor
The City of Hiroshima

Company Name

With regards to COVID-19 infection prevention measures during press coverage of the Peace Memorial Ceremony (herein Ceremony), _____ hereby makes the following pledge:
(Company Name)

- (1) To take stock of the health of our staff members¹ (taking their temperature on the day of the Ceremony, etc.) and not allow employees with fevers to enter the Ceremony venue nor allow them to work outside of the venue.
- (2) To submit a list of names of press staff members with press passes on the day of the Ceremony². Should there be any changes to the list once it has been submitted or changes to the names on the Press Coverage Application Form, we will inform you in a timely manner.

¹ We ask that each company/organization keeps records of staff members' health for 14 days following the Ceremony. Please note that the City of Hiroshima may request these records.

² Member Companies of the Hiroshima City Press Club only.

Please direct inquiries regarding the Press

Coverage Regulations to:

Public Relations Division

Planning and General Affairs Department

The City of Hiroshima

1-6-34 Kokutaiji-machi, Naka-ku

Hiroshima, Japan 730-8586

Tel: (+81) 82-504-2116

Fax: (+81) 82-504-2067

Email: koho@city.hiroshima.lg.jp